

## IT and Digital Courses - Upcoming Course Dates for 2024/25

Date	Course	Location	Price (per person)
May 2025			
22 May 2025	Microsoft Excel - Introduction	Dunfermline	£195
29 May 2025	Microsoft Excel - Intermediate	Dunfermline	£195
June 2025			
16 and 17 June 2025	BCS Foundation Certificate in Agile	Dunfermline	£995
July 2025			
22 July 2025	Microsoft Advanced Excel	Dunfermline	£195

### The following courses are also available, subject to demand:

- Introduction to Computer Skills
- Microsoft Excel - Advanced
- Intermediate Microsoft Project
- Microsoft 365 Overview
- Master Class – Formulas and Functions
- Master Class – Summarising with Lists
- Microsoft Power BI – Introduction/Intermediate/Advanced
- ChatGPT
- Microsoft Excel Charts, Graphs and Dashboards
- Analysing and Presenting Data with Excel
- Visual Basic for Excel Applications
- Microsoft Word – Introduction/Intermediate
- Microsoft Outlook
- Microsoft PowerPoint

If you don't see what you are looking for, please contact us to discuss your requirements, as we can also deliver bespoke courses to meet individual company needs either at our purpose-built training and conferencing venue, [Carnegie Conference Centre](#), or at your own premises.

To book your place, or find out more about our other IT short courses, please call **0344 248 0153** or email [sales@fife.ac.uk](mailto:sales@fife.ac.uk)