

Professional Development Short Course Dates for 2025/26

Date	Course	Location	Price (per person)
September 2025			
4 & 5 September 2025	Managing & Leading the Team	Dunfermline	£435
November 2025			
3 & 4 November 2025	Train the Trainer	Dunfermline	£435
13 November 2025	Building Personal Resilience	Dunfermline	£245
25 November 2025	Courageous Conversations	Dunfermline	£245
December 2025			
2 December	Managing Mental Health in the Workplace	Dunfermline	£245

Coming soon: Boost your Business with Social Media.

The following courses are also available, subject to demand:

- Coaching Conversations
- Communicating with Emotional Intelligence
- Consultative Selling
- Creating a safe and Healthy Work Environment
- Customer Service Excellence
- Developing Leaders of the Future
- Developing the Strategic Manager
- Effective Business Writing
- Equality & Diversity in the Workplace
- Essential Time Management Skills
- Finance for non-Finance Managers
- Introduction to Lean
- Managing the Performance of Staff
- Managing & Supporting Young People in the Workplace
- Mental Health in the Workplace
- Negotiation Skills
- Presentation Skills
- Reflective Practice
- Report Writing

If you don't see what you are looking for, please contact us to discuss your requirements, as we can also deliver bespoke courses to meet individual company needs either at our purpose-built training and conferencing venue, [Carnegie Conference Centre](#), or at your own premises.

To book your place, or find out more about our bespoke and on demand courses, please call **0344 248 0153** or email sales@fife.ac.uk