

AGENDA

Meeting: People and Culture Committee

Date: Monday 31 October 2022 at 3.30pm

Location: Microsoft Teams

Papers highlighted in purple font have not been published with the agenda as they are either due for future publication or are not in the public domain.

No	Item	Action	Lead	Pages
1	Welcome, Apologies and Declarations of Interests	Note	GD	N/A
2	Minutes of the Previous Meeting: 31 May 2022	Approve	GD	
3	Matters Arising / Actions Outstanding	Note	GD	2-2
Health, Safety and Welfare: Compliance				
4	Health and Safety Update: Accident and Ill Health Update	Note	AL	
	4.1 Action Notes of Health and Wellbeing Committee	Note	HH	
Organisational Development and Human Resources: Transformational				
5	Workforce Planning Update	Note	ZFH	
6	2022-23 Priorities	Note	ZFH	
Organisational Development and Human Resources: Compliance				
7	Revision of Key Performance Indicators: OD and HR <i>Karen Stenhouse and Mark Goodall will join for this item</i>	Discuss	ZFH	
8	Update on National Bargaining (<i>Verbal Update</i>)	Note	ZFH	N/A
Culture and Staff Engagement				
9	Headlines from the latest Staff Opinion Survey (<i>Verbal Update</i>)	Note	HH	N/A
Updates from Committees				
10	Update from Committees: <ul style="list-style-type: none"> JCC - 24 June 2022 JCC – 28 October 2022 (<i>Minutes to be circulated once available</i>) 	Note	ZFH	N/A
Other Matters: Compliance				
11	Review of Meeting	Discuss	All	N/A
12	Date of Next Meeting Monday 20 February 2023 at 3.30pm	Note	GD	N/A



Key:	
	Outstanding and deadline passed
	Progressing and on target
	Complete

People and Culture Committee

Actions Outstanding / Progress Made

	Date of Meeting	Action	Responsibility	Deadline	Comments
1	08.12.21	To meet to discuss future format of papers, to support a more strategic discussion focussing on impact and KPIs in line with the Committee's remit.	G Dickson / Z Franklin-Hills / S Dunsmuir / M Philp	30.04.22	Complete. Meeting held 1 June 2022
2	31.05.22	To provide feedback on proposed changes to the remit to the Director: Governance and Compliance.	All Committee members	07.06.22	Complete. Circulated by email and approved at Board meeting
3	31.05.22	To provide input to the Annual Report to the Director: Governance and Compliance.	All Committee members	07.06.22	Complete
4	31.05.22	To include minutes of Health and Wellbeing Committee on future agendas as a pilot.	M Philp	31.10.22	Complete. On agenda