

BOARD OF GOVERNORS

Remit of Academic Quality Committee

1.0 Composition

The Academic Quality Committee will have a minimum of four members of the Board, one of whom shall be the Principal.

For a meeting to be quorate, at least three Board members must be present.

The Committee should have a range of skills and experience and at least one member should have a background in learning, teaching or quality issues.

Members of staff may be invited to attend all or part of a meeting where items of relevance are on the agenda, with the prior agreement of the Committee Chair and the Principal. The Chair of the Board may be invited to attend meetings of the Committee.

The Committee should normally meet three times per year.

2.0 Overall Purpose

The purpose of the Academic Quality Committee is to assure the Board of Governors that Fife College's learning and teaching strategy meets the needs of all stakeholders and to ensure consistency in the strategic development of learning, teaching, quality and related issues throughout the College.

3.0 Remit and Duties

3.1 Academic and Quality

- Ensure provision in learning, teaching and quality is aligned with the needs of all sectors nationally and to best prepare all learners with relevant skills
- Provide advice and assistance to the Board and Executive Team on strategic issues as they relate to learning, teaching and quality within Fife College
- Ensure that the quality arrangements as required by the Scottish Funding Council and by Education Scotland are robust
- Recommend to the Board of Governors for approval all relevant strategies and plans related to learning, teaching and quality
- Monitor progress towards the targets and KPIs as approved by the Board
- Support the development of strategic partnerships within and beyond the sector in order to optimise efficient and effective delivery of services

- Review and advise on reports relating to support for learning activity such as essential skills, financial support and development of assistive technologies
- Support innovation and creativity in learning and teaching to ensure enterprise development and business growth within the organisation
- Review reports on stakeholder satisfaction and feedback and first destination information
- Receive and review reports from external body quality reviews and audits

3.2 Fife College Students' Association

- Receive reports on the activities and progress of the Fife College Students' Association
- Monitor progress towards the implementation of the Framework for the Development of Strong and Effective Students' Associations in Scotland and provide updates on this to the Board
- Consider any proposed amendments to the Fife College Students' Association Constitution put forward by the Fife College Students' Association and recommend their approval to the Board of Governors

3.3 Other Matters

- Take into account the work progressed by the internal Learning and Teaching Committee and ensure it is consistent with the strategy set by the Board

3.4 Reports from the Committee

- Report to each Board meeting relevant matters and proposals discussed within the Committee
- Report to relevant Committees of the Board matters that impact on their remits